**NIEMOpen Project Governing Board (PGB) MEETING MINUTES**

**Date/Time:** 28 August 2025

**Location:** Virtual Meeting MS TEAMS

**Chair:** Ms. Katherine Escobar

**OASIS Administrators:** Ms. Kelly Cullinane

**Recorders:**

* Ms. Shunda Louis, ([shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil))
* Aubrey Beach, (aubrey.l.beach.ctr@mail.mil)
* Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

1. **Goal:** The goal of the 28 August 2025 PGB meeting was:

* Nomination and Election of new Chair (s)
* Discuss NMO Transition
* Install new Chair (s)
* Funding requests for:
  + 8 Oct Leadership Meeting
* Discuss future business.

1. **A YouTube video of the PGB meeting is not available.**
2. **List of Attendees:**

|  |  |  |
| --- | --- | --- |
| # | Attendees | Role |
| 1 | Jim Herbert (APN) | PGB Voting Member |
| 2 | Erica Smith (BJS) | PGB Voting Member |
| 3 | Katherine Escobar (Joint Staff J6, DSD) | PGB Voting Member |
| 4 | Christina Bapst-Stump (DHS S&T) | PGB Voting Member |
| 5 | John Wandelt (GTRI) | PGB Voting Member |
| 6 | Paul Wormeli (IJIS) | PGB Chair |
| 7 | Payton Lamb (OGDA Virginia) | PGB Voting Member |
| 8 | April Michell (FBI/CJIS) | PGB Voting Member |
| 9 | Tom Welch (NAJIS) | PGB Voting Member |
| 10 | Erin Partin (NIJ) | PGB Voting Member |
| 11 | Scott Renner (MITRE/NTAC Co-Chair) | PGB Expert Voting Member |
| 12 | Thomas Krul (National Defence Canada/NBAC Tri-Chair) | PGB Expert Voting Member |
|  | Brad Bolliger (EY/NTAC Co-Chair) | PGB Expert Non-Voting Member |
|  | Kelly Cullinane (OASIS) | OASIS Senior Director of Standards Development |
|  | Jin Cabral | (OASIS Board Member) |
|  | Holly Peterson (OASIS) | OASIS Business Development Manager |
|  | Cathie Mayo (OASIS) | OASIS CFO |
|  | Rita Petti (OASIS) | OASIS Director of Business Development and Partnerships |
|  | Stephen Sullivan (Joint Staff J6, DSD/BAH) | Meeting Recorder |
|  | Shunda Louis (Joint Staff J6, DSD/BAH) | Meeting Recorder |
|  | Aubrey Beach ((Joint Staff J6, DSD/BAH) | Meeting Recorder |

Quorum: X of 12 PGB Voting/Expert Voting Members attended.

1. **Agenda:**

**Call to Order**

**Admin**

* Call to Order
  + TEAMS Link
  + Roll Call & Introductions
    - Sponsor Appointed PGB Voting Members (Sponsors)
    - PGB Expert Voting Members (TSCs) & Non-Voting Members (TSC Co-Chairs)
* Approval of Agenda
* Announcements
* Election of New Chair, NMO Task Transition – Big Picture

**Motions**

1. Motion to nominate & elect new PGB Chair (s).
2. Motion to approve 29 May Minutes
3. Motion to authorize $ 2000 for 8 October NPC Leadership Meeting.
4. Motion to approve PGB Meeting dates.

**BREAK**

**Other Business**

* Around-the-Horn – PGB Voting Member Comments/Questions
* 2025 OASIS Staff / NIEMOpen Administrator
* Q2 2025 Financial Snapshot – Cathie Mayo (OASIS)
* Sponsor Update – Rita Petti/ Holly Peterson
* CY 2025 Tasks
* NIEM.gov Migration – Aubrey Beach
* 8 Oct NPC Meeting Update
* 13 Nov Reveal Summit Webinar Update

**Co-Chair Discussion/Updates**

* NTAC Update – Mr. Brad Bolliger & Dr. Scott Renner
* NBAC Update – Thomas Krul
* Next Meeting Schedule
* Other Business/Discussion
* Questions/Adjourn

1. **Motions:**

|  |  |  |  |
| --- | --- | --- | --- |
| Motions | Description | Vote | Notes |
| 8/28 Nominate and elect a new PGB Chair | (Katherine Escobar-Chair) Motion to nominate and elect |  | **Full Majority Vote:** “*Full Majority Vote*” is a vote in which more than 50% (more than half) of the eligible voter's vote “yes.” If the vote is held in a committee meeting, more than 50% of the total eligible voters must vote “yes” regardless of the number of present. Abstentions are not counted- [https://www.oasis-open.org/policies-guidelines/oasis-defined-terms-2018-05-22/#dFullMajority](https://www.oasis-open.org/policies-guidelines/oasis-defined-terms-2018-05-22/) |
| 8/28/25 -Approve 30 Jan 2025 PGB Meeting Minutes | (Paul Wormeli-Chair) Motion to approve |  |  |
| 8/28/25 – $ 2000 for Support Services for NIEMOpen Leadership Meeting at NPC. | (Paul-Wormeli) I motion that $ 2000 from the NIEMOpen general fund originally approved for the Reveal Summit be authorized for the October event and the remainder (~$4000) be returned to the general fund. |  | In May, the PGB approved $ 6000 from the NIEMOpen general fund for refreshments, snacks, swag and AV services for the NIEMOpen Reveal now scheduled for 13 November as a Webinar.  The NPC location (sunk cost) was retained for a Leadership and general member meeting on the 8th of October. The Reveal funds no longer required; this motion request a portion of those funds (not to exceed $2K) be applied to the 8 October NPC event. |
| 8/28/25 Q4 2025 & CY 2026 PGB Meeting Dates | (Paul-Wormeli-Chair) Motion to moving the 13 November 2025 PGB meeting to 4 December 2025 and establish the CY 2026 Q 1, 2, 3 & 4 PGB Meeting Dates was submitted as a readahead to PGB Voting Members. |  |  |

* **Action Items:**

1. **Discussion:**
2. **Attachments:**

* (FINAL) 28 August 2025 PGB Mtg Brief
* (Approved) NIEMOpen PGB Meeting Minutes 29 May 25

**9. Minutes Approval:**  28 August 2025 Meeting Minutes pending review and approval by PGB.

Distribution:  <https://lists.oasis-open-projects.org/g/niemopen-pgb> , https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes